

# Licensed Child Care Home Advisory Committee

## Meeting Minutes

Tuesday, April 28, 2015

**Office of Early Childhood Staff Present:** Rhonda Clark and Debbie Sampson

**Resource & Referral Staff Present:** Melissa Ciszczon

**Advisory Board Members Present:** Ginny Harman, Tamela Hunt, Latrina Johanning, Rebecca Kenworthy, Colleen Land, Stephanie McKinstry

**Advisory Board Members Absent:** Sabrina Chase, Tammy Dunn, Marci Graves, Noel Hanson, Rane Armstrong, Lena Burns, Karen Burnside - Strack, Brenda Kennedy, Lois Noggle, Jennifer Quartrucci, Joey Scherschel-Buckles, Eryn Wolf and Maria Wynne

### Federal Business:

- The new Federal laws have been approved and will be interpreted and implemented by 2017. Some new laws pertaining to childcare;
  - All visits by license consultants will be unannounced
  - CPS and Criminal background checks will be conducted in other States from the last five years for all child care providers and any household members over 18.
  - Requirement for in service training hours and pre-service training.
  - The Child Care Development Fund (CCDF) will have more federal and State specific requirements.

### Local Legislative Business:

- Someone asked, why do all provider's have to have a yearly TB Test?
  - **(Debbie Sampson)** Yearly TB testing is required by regulation.
  - Stephanie McKinstry will use past meeting minutes as reference for a legislative report for the October 2015 legislative session.

### Office/Bureau Business:

- Rhonda Clark is the new Assistant Director at the Office of Early Childhood. Rhonda Clark will working with the head start program, the pre - K Program and quality initiatives in child care, including provider training and process of improvement across the State.
- Email Rhonda Clark if you want to participate in a revision study work group and feedback.
- Rhonda Clark and her team will look into revising the Paths to QUALITY (PTQ) workbook. The workbook will be more;
  - understandable and less broad.
  - Will be consist with standards
- Stephanie McKinstry asked if there well be any new changes to the Paths to QUALITY (PTQ)standards?
  - **(Rhonda Clark)** Taking examples from other States with quality rating systems and will meet the needs of providers long-term. Revisions to the Paths to QUALITY (PTQ) standards will help providers understand why there are regulations and how all the regulations tie in together.
  - **(Melissa Chalman)** IACCRR will be accessing the state's one hundred (100) different Paths to QUALITY (PTQ) classes from all of the state's child care resource and referral agencies.

- Stephanie McKinstry commented it would be better if some child care classes were held later in the day.
  - **(Rhonda Clark)** Saturday hours are better, and this is something to be looked into.
- Jason Maze is the new license consultant for part of Allen Co and then several counties in the middle of the state.
- Child care ministries and LLEPs that are accepting CCDF, have to now meet child staff ratio and twelve (12) training hours. Preschools are exempt from licensing and CCDF ratio regulations.
- Child Care home fire drills have improved, but there is still improvement to be done.
  - **(Colleen Land)** Exits should never be blocked, but a good exercise is to semi block an exit to see if the children are able to remove the obstacle.
  - **(Debbie Sampson)** There should be two (2) exits out of the child care home and none of the exits should be blocked. Homes should practice going out both exits.
  - **(Tamala Hunt)** Local fire marshal comes out to check her facility twice a month to check for any code violations. Tamala Hunt uses card board with fire flames painted on the front to simulate fire so that staff and children have to choose the appropriate exit.
- Stephanie McKinstry recommended that a representative from the Indiana Department of Environmental Management (IDEM) talk to the committee about the State's five (5) Star Program.
- Stephanie McKinstry also recommended that a representative from one of the State food programs talk to the committee about the benefits of the food program.
  - **(Debbie Sampson)** Informed the committee that the office is unable to offer any recommendation about any food program sponsor.

**Old Business:** Colleen Land made a motion to approve the minutes from the January 2015 meeting, Motion was seconded. **Motion Was Carried.**

**Adjournment:** Ginny Harman made a motion to end the meeting, Latrina Johanning second that motion. The meeting was adjourned at 1:50 p.m. **Motion Was Carried.** The next Advisory Committee meeting will be on July 28, 2015.